Spencer Nicklaus

spencenicklaus.com ❖ spencenicklaus@gmail.com ❖ (818) 823-7189 ❖ Burbank, CA

WORK EXPERIENCE

Monster Forge Productions

Jan. 2025 - Present

Los Angeles, CA

Administrative Assistant

- Organizing company's library of releases for digital distribution.
- Creating panel-to-panel interactive reading experiences for new releases.
- Communicating with creative talent and key distribution partners.

IKEA Jul. 2024 – Present

Sales Co-Worker Burbank, CA

- Identifying customer needs and offering assistance with selecting bedding and other home furnishings.
- Restocking and arranging item displays in the showroom and warehouse.

Community Works Feb. 2022 – Jun. 2022

Advisory Council Member

Los Angeles, CA

- Guided the planning and design of a statewide youth leadership organization (Creative Careers Leadership Lab).
- Helped develop a series of youth art programs for the CA Department of Education's CTE (Career Technical Education)
 Program.

Nickelodeon Animation Studio

Nov. 2021 - May 2022

Show Development Mentee

Burbank, CA

- Mentored by industry professionals to develop an animated series concept alongside a team of three other student animators.
- Led team discussions with industry professionals and delivered weekly revisions based on their notes.
- Managed professional talent coordination and production scheduling for the student project screened at Nickelodeon Animation Studio. My efforts led to the involvement of Tom Kenny (voice of SpongeBob).

Nickelodeon Animation Studio

Nov. 2019 – May 2020

Animated Short Mentee

Burbank, CA

 Created an animated short film using industry-standard software Toon Boom Harmony under the guidance of Nickelodeon mentors.

EDUCATION

California State University, Northridge

Expected May 2026

Northridge, CA

BA, Art (Animation), Minor in Marketing
Dean's List (2022 - Present)

■ 3.91 GPA

SKILLS

Adobe Photoshop; Adobe Illustrator; FileMaker Pro; Microsoft Office; Google Suite; Apple iWork Suite; Canva; script coverage; database management; production coordination; administrative assistance; creative problem solver; communication

AWARDS

Burbank High School May 2022

Faculty Excellence Award for Animation

Burbank, CA

One of two students recognized for outstanding achievement in animation courses.